

Partnership Discussion



the HIPAA specialists

John Danaher

HIPAA Summit V

A Winning Partnership for
HIPAA E-learning Solutions



The QuickCompliance Solution



Easy to Implement Blended Compliance Solution

- Blended solution covering all HIPAA Requirements
- Interactive Courses with Expert instructional Design
- Courses customized to the individual employee by job title and job activities
- Policies and Procedures embedded within the course
- Web based tracking, monitoring and documentation provides regulatory compliance for online and offline courses

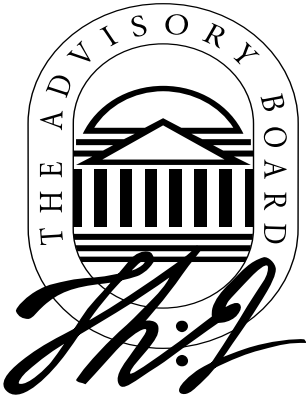


QuickCompliance Keeps You in Compliance with All HIPAA and State Privacy Regulations.

The QuickCompliance Partners



McDERMOTT, WILL & EMERY
ATTORNEYS AT LAW



The QuickCompliance Solution



→ Chief Learning Architect

Nationally renown expert -- Clark Aldrich

→ Authoritative Content

- Foremost healthcare law firm
- Leading healthcare compliance firm
- Premier Publisher of Healthcare Information

McDERMOTT, WILL & EMERY
ATTORNEYS AT LAW



STRATEGIC MANAGEMENT SYSTEMS, INC.

AISHealth.com

→ Best of Breed Course Design

- Media Pro: nationally recognized course designers (customers include Microsoft, Boeing, Verizon)

MEDIAPRO
is good learning

QuickCompliance's authoritative content is clearly explained in easy to use courses.

QC Technology: State Of The Art



- ➔ Enables use of any SCORM compliant platform
- ➔ Provides flexibility, customization and immediate updates
- ➔ Manages content from multiple sources and creates learning objects
- ➔ Assembles learning objects into customized courses or "learning paths" that are personalized to a learner's profile, job description, assessment results or requests.
- ➔ Provides built in authoring tools to insert organizations' custom policies and procedures
- ➔ Provides administration, tracking and reporting capabilities

Interactive e-Learning Courses



Interactive Courses: Engaging and Effective

- Interactive Multimedia
- Games, Exercises, Animation, Audio, Quizzes
- Case Studies
- Relevant Practical Examples
- Demonstrations
- Glossaries, Definitions and Explanations to Simplify Terminology
- Tests to Measure and Reinforce Learning
- All Courses Come With and Without Audio

QuickCompliance Makes e-Learning Enjoyable!

Better Design = Better Performance




Quick Compliance - Microsoft Internet Explorer

back next menu glossary exit



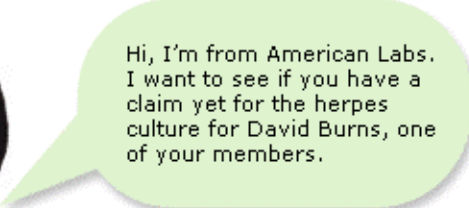
4. General Uses and Disclosures in Day-to-Day Business

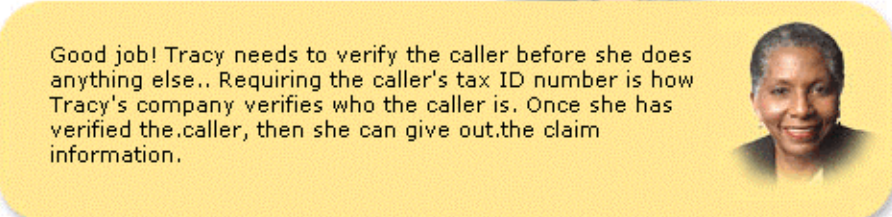

Verifying the Requester/Minimum Disclosure

Let's watch Tracy take another call.
Let's look at some right and wrong ways to respond to this request.

 Click each customer service response, then read the comments.

- Yes, we do have a claim for that member. It's dated October 12.
- I first need to get your company's tax ID number.
- OK, I have verified your ID number. We show a claim for herpes and chlamydia cultures...

Screen 4 of 7

INTRODUCTION TO HIPAA PRIVACY AWARENESS

Full Suite of Turn-Key HIPAA Courses



➔ HIPAA “Undergraduate” Course

100 Level Course: Standard privacy and security awareness training required for all employees to meet HIPAA requirements

➔ HIPAA “Graduate” Courses

200 Level Courses: Job specific training based on your organization’s Policies & Procedures, tailored to individual job roles, title and work activities

300 Level Courses: State specific regulations delivered online by a live instructor via a “Virtual Classroom”

400 Level Courses : Executive Briefing Courses

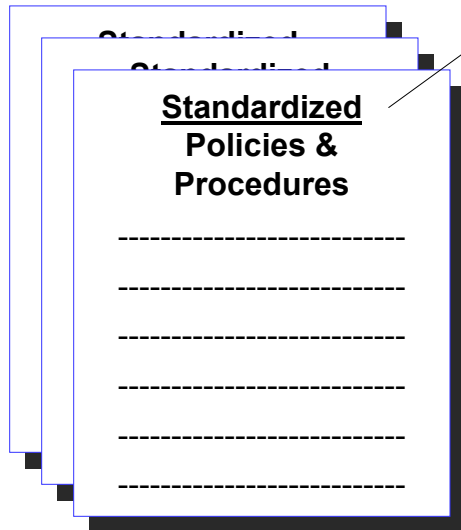
➔ Policy and Procedure Development Tool (for Compliance Officers to create Policies and Procedures)

All courses include printed job aids and ongoing HIPAA updates

Policies and Procedures



QuickCompliance makes it easy to create your own policies and procedures



QuickCompliance provides
Standard P&Ps
and forms

Your Customized
Policies &
Procedures

P&P 1

P&P 2

P&P 3

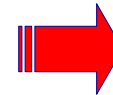
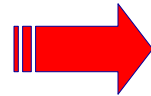
P&P 4

P&P 5

P&P 6



Compliance Officer



- ⇒ Discussion of each P&Ps' importance
- ⇒ Implications of the use of each
- ⇒ Correlation to specific HIPAA regulation
- ⇒ Proposed step-by-step procedure
- ⇒ Applicable form

Group P&Ps by Function



QuickCompliance's solution will group your customized P&P's into logical and manageable e-learning modules and build an e-learning course around it. Each employee receives a unique course of modules based on their specific job function.



Module 1: Common Module (all employees)



Module 2: Basic Individual Rights



Module 3: Uses and Disclosures of PHI



Module 4: Organizational Issues for Executive Team



Module 5: Sales and Marketing



Module 6: Authorizations

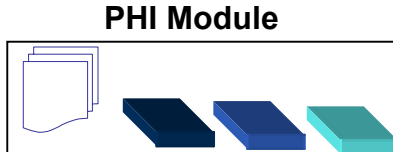
Job-Specific Training Made Easy



4. Deliver job specific courses via Web to to each employee



3. Create employee specific course based on Job activity, title



2. Match Custom P&Ps to Employee Profile

1. Start with your Custom Policies & Procedures



Tracking and Monitoring



Compliance requires tracking, monitoring, and reporting

- Track and Monitor Performance by:
 - Individual Employee
 - Department
 - User Group
 - Course
 - Customized Reports

- Identify areas of employee weakness and organizational vulnerability and offer targeted course remediation

QuickCompliance tracks training progress to ensure compliance.

Tracking and Monitoring



Skill: Accurate and Timely Reports
 Content Type: 29
 Description: Degree to which individual produces accurate and timely forecasts and reports.

BARS

Unsatisfactory 1	Needs Improvement 2	Meets Performance Standards 3	Exceeds Performance Standards 4	Exceptional Performance 5	Decline 6
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comment:

Unsatisfactory: (1)
 • Falls short of minimum requirements in most critical areas

Needs Improvement: (2)
 • Does not meet standards consistently;
 • May need additional experience, further training or
 • May meet some position requirements but possesses deficiencies

Meets Performance Standards: (3)
 • A job well done!
 • Consistently and regularly meets requirements and standards
 • May require assistance with complex or new assignments

Exceeds Performance Standards: (4)
 7 questions, 2 answered

Individual Skills
 Accurate Reporting
 Accountability and Decision Making
 Accounting Basics
 Accurate and Timely Reports

Survey Questions
 Familiarity with Facet
 Geographic Region
 Years of Service

Key:
 Completed
 Calculated
 Not Completed
 Declined

Home | Training Catalog | Learning Communities | Tools | Help | Exit |

Welcome

Complete Skill Gap Analysis by Job

View: [All required skills](#) | [Skill requirements by competency](#) | [Skill requirements by job](#) | [Skill requirements by organization](#)

Click on the name of a skill to view more information, including learning experiences that teach the skill. To include skills required by the parent organizations of the organizations to which you belong, click [here](#). You can also [view your complete list of required trainings](#).

Skill Requirements by Job

Skills for Job: Network Specialist (Primary)	Priority	Required Proficiency	Acquired	Gap
Novel Network Install and Support	4	3	2	0
Electronic Mail	3	2	2	0
Interpersonal Communication	1	1	3	-2
Accountability and Decision Making		3		3
Commitment, Initiative and Innovation		3		3
Customer Satisfaction/View Business Generation		3		3
Dependability, Flexibility and Integrity		3		3
Leadership, Motivation and Hiring		3		3
Teamwork and Collaboration		3		3
Technical and Professional Competence and Quality		3		3

Skills for Job: Office Manager	Priority	Required Proficiency	Acquired	Gap
Office Management	4	4		4
Interpersonal Communication	1	1	3	-2

Easy Implementation



- ➔ Web based, “turnkey” solution minimizes set up time, costs and required resources.
- ➔ Multiple delivery options:
 - Web Based (No installation required)
 - LAN based (Installed inside your organization’s firewall)
- ➔ Interoperable with 3rd party learning management systems (LMS)
- ➔ Deliverable on your existing e-Learning platform
- ➔ Pricing based on low per employee licensing fee

QuickCompliance minimizes time and cost involved with complying with HIPAA.

Getting Started



QuickCompliance provides you a superior, customized and cost effective solution to all your HIPAA compliance training needs:

- ➔ ***Awareness, Education and Training***
- ➔ ***Policy and Procedures***
- ➔ ***Customization***
- ➔ ***Updates, Retraining and Reinforcement***
- ➔ ***Tracking, Monitoring and Documentation***

***April 2003 is only 6 months away -
Let's Get Started***