New Privacy and Security Certifications

Fifth Annual HIPAA Summit

Baltimore, MD

October 30, 2002

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AHIMA
AMERICAN HEALTH INFORMATION
MANAGEMENT ASSOCIATION®

Privacy and Security: A Joint Venture

* AHIMA and HIMSS collaboration
* Perspective roles and credential variations
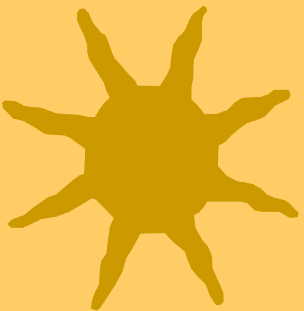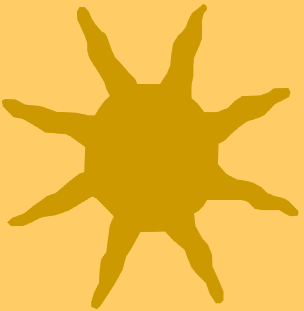 * Certified in Healthcare Privacy (CHP)
  * Certified in Healthcare Security (CHS)
  * Certified in Healthcare Privacy & Security (CHPS)

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CHS *Certification*

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About AHIMA and HIMSS

AHIMA
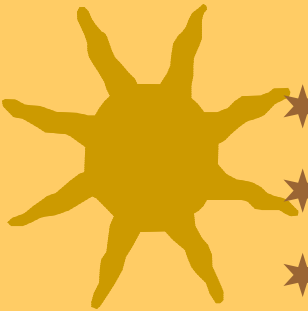AMERICAN HEALTH INFORMATION
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HiMSS®

- 43,000 health information management professionals
- 52 chapters

- 13,000 individual members
- 80 corporate members
- 41 chapters

Presentation Overview

* Eligibility Criteria
* Exam Specifications
* Content/Core Competencies
* Maintenance & Renewal
* "Certified in Healthcare Privacy" Credential
* "Certified in Healthcare Security" Credential
* "Certified in Healthcare Privacy & Security" Credential
* Chronology of Certification Rollout
* Exam Administration/Fees
* Privacy/Security Candidate Handbook
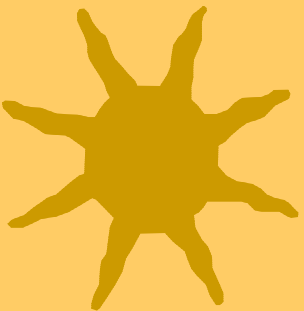* Resources/Web Site/Contact Information

Eligibility Criteria
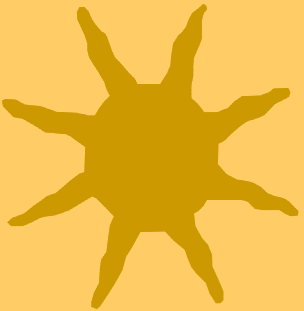
* Baccalaureate degree and at least 4 years experience in healthcare management
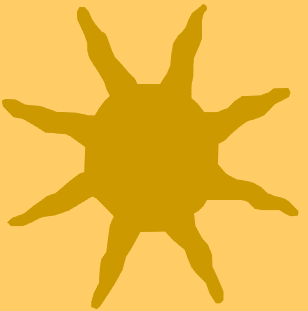* Master's degree, or other advanced degree (JD, MD, PhD, etc.) and 2 years experience in healthcare management
* Healthcare information management credential (RHIT, RHIA, CPHIMS) with a baccalaureate or higher degree and minimum of 2 years on the job experience in healthcare management
* Managers of health information and technology with 5 or more years experience in healthcare management (available only through

March 1, 2005)

Exam Specifications

| Examination	Items	Test Time
Privacy Exam (CHP)	**120 items, consisting of:** 　　* 30 scored Core items and 5 pre-test 　　　　Core items 　　* 70 privacy-specific scored items and 15 　　　　privacy-specific pre-test items	**3 hours**
Security Exam (CHS)	**120 items, consisting of:** 　　* 30 scored Core items and 5 pre-test 　　　　Core items 　　* 70 security-specific scored items and 15 　　　　security-specific pre-test items	**3 hours**
Joint Exam (CHPS)	**195 items, consisting of:** 　　* 30 scored Core items and 5 pre-test 　　　　Core items 　　* 70 privacy-specific scored items and 10 　　　　privacy- specific pre-test items 　　* 70 security-specific scored items and 10 　　　　security-specific pre-test items	**4 hours**

Exam Content
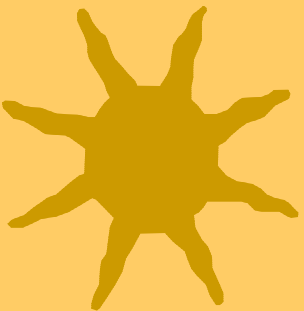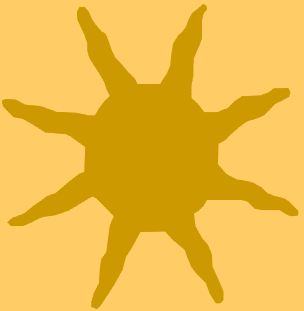
* Based on competency statements
* Four-option, multiple choice items
* Three cognitive levels: -recall

      -application

      -analysis

* Items based on references and status of regulations/legislation on or before Dec 31 of previous year
* Resources in Appendix D of Handbook

CHPS Core Competencies
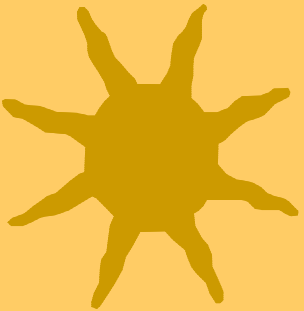
* Program(s) infrastructure & communication
* System development
* Accreditation agencies
* Regulatory
* External inquiries & investigations
* Training programs
* Policies, procedures, gap analyses & documentation
* Business associates
* Compliance performance & measurement
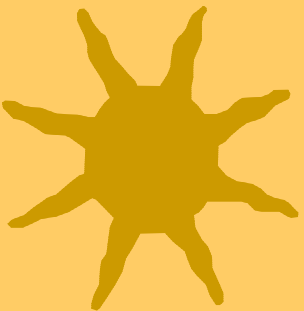
Certification Renewal

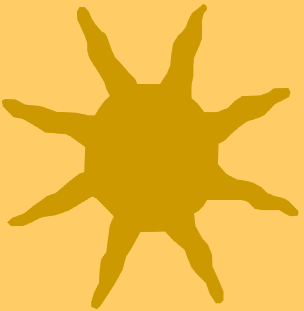|	Total Hours	Specific to Specialty
CHP	30	15
CHS	30	15
CHPS	40	10-privacy 10-security
CHP/RHIA	40	15
CHP/RHIT	30	15

Introducing the "Certified in Healthcare Privacy" Credential

* Why offer it?

  - Denotes advanced competency in designing, implementing, & administering comprehensive privacy protection programs in HC organizations

  - Demonstrates career focus and advancement by specializing in the privacy dimension of HIM
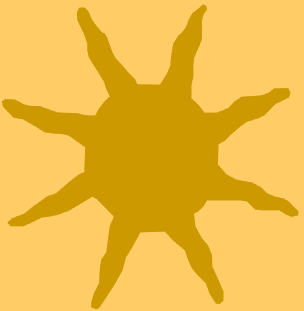
  - HIPAA

AHIMA
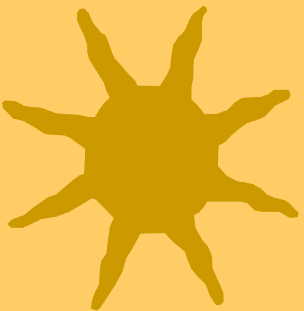AMERICAN HEALTH INFORMATION
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Introducing the "Certified in Healthcare Privacy" Credential

★ Who should take the exam?
  - HIM directors and managers
  - Healthcare executives – CFOs, CIOs and CEOs
  - Health law attorneys
  - Other Health professionals

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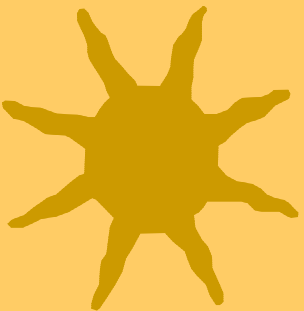# *CHP Competency Statements*

* Core tasks common to both privacy and security
* Legal, ethical and accreditation issues
* Business relationships and contracts
* Policies and procedures
* Compliance, program management, and public relations
* Security technology
* Health information management
* Individual rights

Introducing the "Certified in Healthcare Security" Credential

✴ Why offer it?
- HIPAA
- Demonstrate *knowledge of and proficiency in*
  - *the use of guidelines, standards and procedures to support the policies and the importance of confidentiality, integrity and availability*
  - *the implementation of security controls through the use of identification, authentication, accountability, and authorization to mitigate threats and vulnerabilities*
  - *applying applicable laws, regulations, appropriate technologies, and accreditation requirements within a healthcare environment*

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Introducing the "Certified in Healthcare Security" Credential

✦ Who should take the exam?
- ▪ *Individuals who develop, implement and maintain comprehensive information security programs within the healthcare industry.*

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Introducing the "Certified in Healthcare Security" Credential

★ Why should I take the exam?

- Enhance credibility with employer
- Encourages continued personal and professional growth
- Denotes a national standard of knowledge and competency
- Formal recognition of individuals

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CHS Competency statements

* Core tasks common to both privacy and security
* Policies, procedures, and guidelines
* Business continuity
* Administrative procedures
* Physical safeguards
* Technical security services
* Networks, operating systems, and application security
* Education and training
* Law, investigations, and ethics
* Privacy requirements of health information

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Chronology of Certification Rollout

* Privacy exam construction completed (Aug. '02)
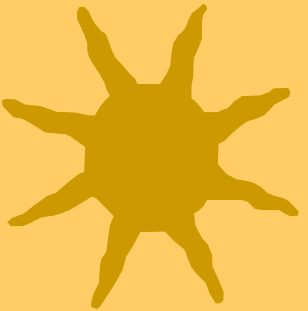* Privacy exam rollout (Oct. '02)
* Security exam construction completed (Nov. '02)
* Security exam rollout (Feb. '03)

Exam Administration

* Computer Administration
    * 110 Assessment Centers throughout the U.S.
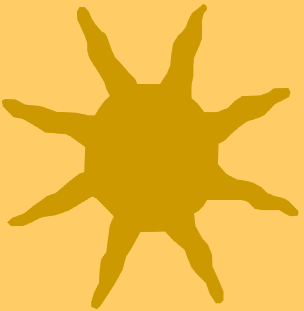   * Typically located in H&R Block offices
* Paper-&-Pencil Administration
    * February 11, 2003 in conjunction with the 2003 HIMSS Annual Conference & Exhibition, San Diego, CA
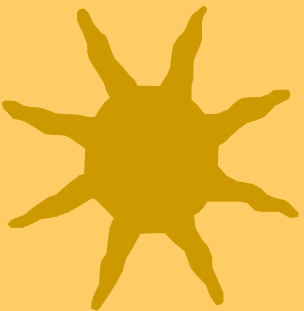
Examination Fees

* **Certified in Healthcare Privacy (CHP)**
  Member: $250
  Non-member: $350
* **Certified in Healthcare Security (CHS)**
  Member: $250
  Non-member: $350
* **Certified in Healthcare Privacy and Security (CHPS)**
  Member: $400
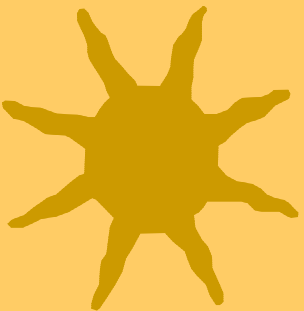 Non-member: $550
* **Complementary Exam for CHPS**
  Member: $200
  Non-member: $400

Privacy/Security Candidate Handbook

* Available: on-line, AHIMA/HIMSS, HIPAA Summit

* Provides information on:
    * Exam Content Outline
    * Registration/Application
    * Exam administration/testing sites
    * Scoring
    * Resource Guide

* On-line application processing
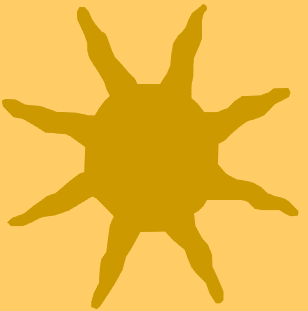   – www.goAMP.com

Review Resources

- ✦ Candidate handbook
- ✦ Review courses
- ✦ Study materials

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Thank You…

Questions?????