

Re-engineering Health Care in State Governments

*Sharing Tools through HIPAA
Government Information Value
Exchange for States*

HIPAA GIVES

The HIPAA Program Management Office in the North
Carolina Department of Health & Human Services

The North Carolina Healthcare Information &
Communications Alliance, Inc.

Keane, Inc.

WHAT IS NCHICA ?

- 501(c)(3) nonprofit research & education
- 185+ members including:
 - Providers
 - Health Plans
 - Clearinghouses
 - State & Federal Government Agencies
 - Professional Associations and Societies
 - Research & Pharmaceutical Organizations
 - Vendors
- Mission: Implement information technology and secure communications in healthcare

HIPAA Implementation Planning Task Force

- **Goal:**
 - Develop overall strategy for addressing HIPAA compliance in an orderly and most efficient manner possible.
- **Coordinate Activities of Work Groups:**
 - Transactions, Codes & Identifiers
 - Data Security
 - Network Security & Interoperability
 - Privacy
 - Awareness, Education & Training
- **Over 250 Participants Involved in Effort**

HIPAA Implementation Planning Task Force

Dave Kirby (Duke Univ. Health Sys), Harry Reynolds (BCBS)

Transactions, Codes and Identifiers

Stacey Barber (EDS)
Roger McKinney (Carolinas Health System)

Awareness, Education and Training

Steve Wagner (NC MGMA)
Katherine McGinnis (Eastern AHEC)
Clyde Hewitt (NC DHHS / Cii)

Privacy

Jean Foster (Pitt Co Mem. Hosp.)
Judy Beach (Quintiles)

Security

Dave McKelvey (Duke Univ.)
Joe Christopher (Sampson Regional MC)
Harold Frohman (Raytheon)
Rosemary Abell (Keane)

Consent & Patient Rights

Contracts

Minimum Necessary Disclosure

Minors' Issues

Research

State Law

Network Security & Interoperability

Data Security

TOOLS AND RESOURCES FOR STATES

- General Resources:
 - www.hipaagives.org
 - www.nchica.org
- Strategic National Implementation Process (SNIP) – State/Regional Efforts:
 - www.wedi.org/snip

TOOLS AND RESOURCES (cont'd)

- Public Resources:
 - Federal HHS/HIPAA:
www.aspe.os.dhhs.gov/admnsimp
 - WEDI: www.wedi.org
 - ASC X12N Standards:
www.wpc-edi.com/hipaa



Security Self-assessment Tool
Available at the NCHICA Web Site:

www.nchica.org

WHAT IS HIPAA GIVES?

- HIPAA Program/Project Managers and Staff from State Government (23 States Participating):
 - Alaska, Arizona, California, Colorado, Connecticut, Florida, Georgia, Indiana, Maryland, Massachusetts, Minnesota, Nebraska, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Utah, Virginia, Washington

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- **Goals:**

- Establish an information clearinghouse via a national web site for exchanging individual state deliverables for HIPAA-related projects, such as:
 - Position Descriptions
 - Scope Documents
 - RFP Samples
 - PMO Organizational Structures
 - Budget Frameworks
 - Assessment Tools
 - Work Plan Templates
 - Sample Policies and Procedures
- Provide a forum via conference calls for states to discuss and resolve issues related to HIPAA implementation

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- **Current and Future Activities:**
 - Solicit Additional Members
 - Gather Deliverables to Share on the Web Site
 - Developing a Members-Only Section on the Web Site
 - Conduct Monthly Teleconferences for States to Discuss Issues
 - Establish Face-to-Face Meetings at National Conferences

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Government Information Value Exchange for States

Founded by NC DHHS and NCHICA

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About HIPAA GIVES

GIVES is a collaborative government health care industry focus group resulting in the sharing of information through a clearinghouse highway and providing a forum for discussing and resolving issues in meeting the Health Insurance Portability and Accountability Act (**HIPAA**) legislation....(See Our [Mission Statement](#))



New at GIVES HIPAA

- ▶ **05/31/2001:** GIVES Members Survey Responses **NEW!** (In GIVES Member Area)
- ▶ **05/29/2001:** 04/10 GIVES Meeting [Agenda](#), [Minutes](#).
- ▶ **03/16/2001:** 02/20 GIVES Meeting [Agenda](#), [Minutes](#).

Next Meeting

Date: Tuesday, July 17, 2001
Time: 2:00-3:00 PM Eastern Time
Phone Number: To be announced
GIVES meets via teleconference on the third Tuesday of each month, at 2 - 3 PM Eastern Time



GIVES Member Login

User ID

Password

[Forgot your id/password?](#)

Join HIPAA GIVES

Interested in [being a GIVES member?](#)

Submit Deliverables

Learn [How to Submit](#) your HIPAA Deliverables.

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Awareness and Training

GIVES Presentations



[HIPAA Summit-GIVES.ppt](#)



The presentation on GIVES and the North Carolina Healthcare Information and Communications Alliance (NCHICA) given at the 2nd National HIPAA Conference in Washington D.C. on 3/2/2001.

(Posted on 2001-05-03 by NC Department of Health and Human Services)

Glossaries



[HIPAA Privacy Glossary.doc](#)



(Posted on 2001-06-01 by Minnesota Department of Human Services - Appeals and Regulations)

Other Resources/Links:

- [A Summary of the Final Privacy Regulations](#): A downloadable summary of the HIPAA Privacy Regulations that was prepared by a Jenkins & Gilchrist workgroup. Other documents on HIPAA are also available on this web page.

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Project Management

RFP

 [GA RFP.pdf](#)



RFP created by the Georgia Department of Community Health and the Board of Regents of the University System of Georgia. Scope of the project includes designing/implementing new information systems; providing claims and customer support; and providing administrative support for all health benefit programs, including Medicaid.

(Posted on 2001-05-30 by Georgia Department of Community Health)

Position Descriptions

 [HIPPA_privacy_position_description.doc](#)



(Posted on 2001-05-30 by Minnesota Department of Human Services - Appeals and Regulations)

Status Reporting/Progress Tracking

 [HIPAA Tracking Document Final - for GIVES.doc](#)



Template for tracking progress of individual suborganizations within the Department of Health with respect to HIPAA awareness, gap analysis and implementation efforts. The implementation tracking piece is still under development.

(Posted on 2001-06-01 by Utah Department of Health)

Issue Tracking

 [Issues Log.xls](#)



HIPAA GIVES

- Deliverables:
 - Upcoming Events:
 - Training Opportunities
 - National Conferences/Meetings
 - GIVES Members:
 - Links to Member Web Sites
 - Contact Lists for Members
 - Project Management:
 - Organizational Charts
 - Work Plans
 - Staffing Plans

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- Deliverables (cont'd)
 - Budget:
 - Budget Summaries
 - Budget Questionnaires
 - Awareness and Training:
 - Awareness/Education Presentations
 - Training Plans
 - Training Materials
 - Surveys:
 - Provider Surveys
 - Internal Surveys

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- Deliverables (cont'd):
 - Business Operations:
 - Policies, Procedures and Rules
 - Impact and Gap Analysis:
 - Impact Assessment Questionnaires
 - Impact / Gap Analysis Documents
 - Systems Development:
 - Functional Specification Documents
 - Design Documents
 - Testing Scenarios / Plans

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- Deliverables (cont'd):
 - White Papers
 - Resources:
 - Links to HIPAA Information on the Web
 - Links to National Organizations (Health Care, EDI, Local Governments, etc.)
 - Acronym List

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- Interested organizations can contact:
 - Karen Tomczak
NC DHHS HIPAA PMO Director
(919) 661- 5880
Karen.Tomczak@ncmail.net
 - Rosemary B. Abell
Keane, Inc., HealthCare Practice Manager
NCHICA Board Member and co-chair of the NCHICA HIPAA Data Security Work Group
(919) 767-2235
Rosemary_B_Abell@keane.com
 - Holt Anderson
NCHICA Executive Director
1-800-241-4486 ext. 27
holt@nchica.org

HIPAA GIVES WEB SITE

www.hipaagives.org

