

Practice Site QIP Report Template

Practice Site: _____ **Location:** _____

SECTION I. (Complete items 1-6 and submit to PHC by July 31,2005)

1. Quality Improvement Project Title/Description:
2. Why did you select this project (why do you believe this is important and there is an opportunity for improvement)?
3. What have you already been doing that is related to the project? (If you are already doing something related, describe how the project is new and will improve care.)
4. What is your project timeline? (Can be 1-3 year project.)
5. Who is your project team (name and titles)? Describe each team member's role.
6. What is your meeting schedule for your team? (Should be at least monthly.)

SECTION II. (Complete items 7-11 by October 31, 2005)

7. What is your AIM (What you're trying to accomplish and what is your goal)?
8. What is your MEASURE (How will you know if you've made a difference)? Specify the numerator and denominator.
9. Describe your baseline measurement method and results.
10. What are the barriers to improvement?
11. What CHANGE(S) did you select to make improvements?

SECTION III. (Complete items 12-13 by January 31, 2006)

12. Were the changes effective? (Describe your remeasurement and if you saw improvement.)
13. Describe if and how you will modify your change(s) for the next change cycle.

SECTION IV. (Complete items 14-19 and submit to PHC by April 30, 2006)

14. Describe additional changes made since baseline measurement.
15. Describe additional remeasurement methodology and results (if additional remeasurement done).
16. Did you realize and/or maintain improvements?
17. What important lessons did you learn? (What worked, what didn't?)
18. How do you use communicate with staff and/or patients about performance, progress, and accomplishments?
19. Include a graph to show measurement for each PDSA cycle.