How to Survive a Compliance Failure: Turn Ethics & Compliance Into a Strategic Advantage



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Overview





- Background How did we get to this point?
- Basic Principles re: Ethics & Compliance
- TAP's Experience & Approach
- Some Historical Perspective
- Measuring for Effective Compliance
- Final Thoughts

Food For Thought



"Wisdom comes only through suffering."

Aeschylus, Agamemnon, 458 B.C.

More Food For Thought



"There are only two forces that unite men – fear and interest."

Napoleon Bonaparte

CREDIBILITY & TRUST Are The Keys To Effectiveness!



Partnership Principles Produce Positive Results





AMA Principles of Medical Ethics



Preamble

The medical profession has long subscribed to a body of ethical statements developed primarily for the benefit of the patient. As a member of this profession, a physician must recognize responsibility to patients first and foremost, as well as to society, to other health professionals, and to self.

[From Code of Medical Ethics, 2004-2005 Edition, American Medical Association (AMA), page xiv.]

The Relation of Law and Ethics



Section 1.02

...Ethical values and legal principles are usually closely related, but ethical obligations typically exceed legal duties. In some cases, the law mandates unethical conduct. In general, when physicians believe the law is unjust, they should work to change the law. In exceptional circumstances of unjust laws, the ethical responsibilities should supercede legal obligations...

[From Code of Medical Ethics, 2004-2005 Edition, American Medical Association (AMA), page 1.]

Remember Who Your Audiences Are



- Internal
 - Board
 - Executive Management
 - Functional Areas
 - Senior Management
 - Mid-Level Management
 - Employees
 - Stakeholders

Remember Who Your Audiences Are



- External
 - Government
 - DoD
 - DOJ
 - Congress
 - Media
 - Public

Corporate Integrity Agreements (CIA)



- Agreement between the Office of Inspector General (OIG) of the U.S. Department of Health & Human Services (HHS) and an Organization
- Requires a Compliance Program that meets
 U. S. Sentencing Commission Requirements
- May require an Independent Review Organization (IRO) to review Compliance Program and to test compliance with federal standards through annual statistically valid random samplings
- ✓ Generally 5-7 years in length
- Does NOT exclude organization from Medicare or Medicaid participation



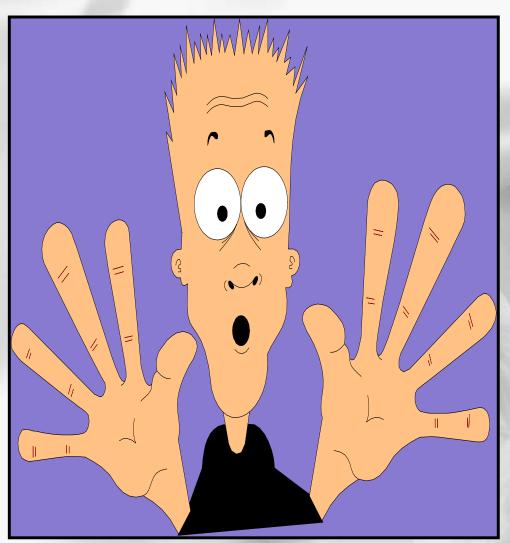
TAP's CIA



- Signed on Sept. 28, 2001
- 7-year Duration
- Requires:
 - ✓ Compliance Program Review by IRO
 - ✓ Average Sale Price (ASP) Reports (Attachment A)
 - ✓ Review of ASP and Best Price by IRO (Attachment B)
 - ✓ Sales & Marketing Systems & Documentation Review by IRO (Attachment C)



Reduce the Fear Factor



Apply the "KISS" Rule & Stay Focused



Review the Basics

- ✓ What Is an Ethics & Compliance Program?
- ✓ Why We Need an Ethics & Compliance Program
- ✓ How an Ethics & Compliance Program Can Improve Our Organization



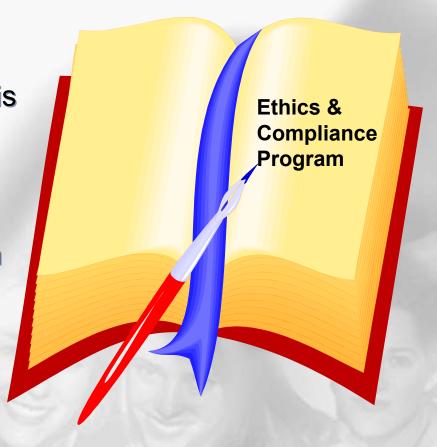
What Is an Ethics & Compliance Program?

The Process of

Ethics & Compliance

An ethics & compliance program is a centralized *process* to detect, correct and prevent illegal or improper conduct* **AND** to promote honest, ethical behavior in the day-to-day operations of an organization.

* U.S. Sentencing Commission



U. S. Sentencing Commission Guidelines for "Effective" Compliance

- (1) Establish Compliance Standards & Policies
- (2) Assign Senior Management Oversight
- (3) Use "Due Care" When Assigning Responsibility To An Employee (i.e., screen employees for past offenses)
- (4) Conduct Effective Training & Communications
- (5) Establish Reporting & Monitoring Mechanisms
- (6) Enforce Standards & Discipline Violators
- (7) Respond to Violations to Prevent Future Offenses



TAP's Ethics & Compliance Program



- Values-based
- Action-focused
- Service-oriented
- Customized and Branded
- Cutting edge technology/Multimedia
- Positive, practical, team approach





ETHICS & COMPLIANCE TEAM MISSION STATEMENT

The Mission of TAP's Ethics & Compliance Team is **to foster a culture of leadership and integrity that strikes the right balance** between meeting business objectives and compliance requirements through continued:

- ♦ Adherence to high ethical standards
- Partnership, customer service and continuous process improvement to:
 - Prevent, detect and correct inappropriate conduct
 - Enhance operational performance and compliance effectiveness
 - Provide timely business solutions with measurable results
 - Create an environment of open communications and fun
- ♦ Recognized national leadership

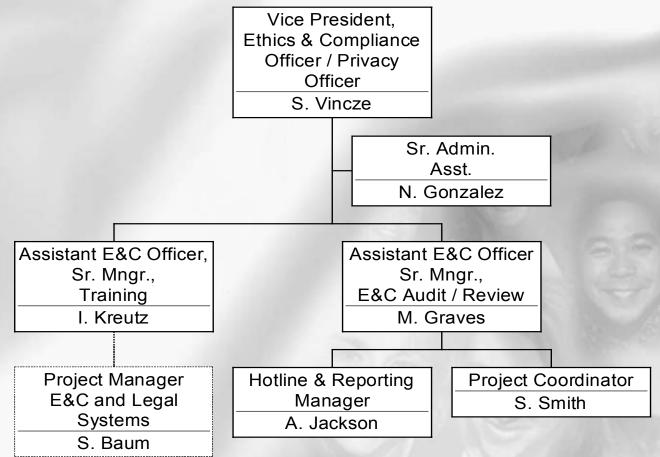




ETHICS & COMPLIANCE



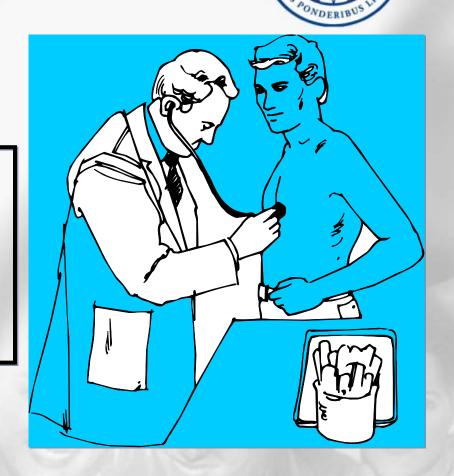




Scope of TAP's Ethics & Compliance Program

- Scope: Holistic, NOT limited to Sales & Marketing issues only.
 - Should implement the results of a

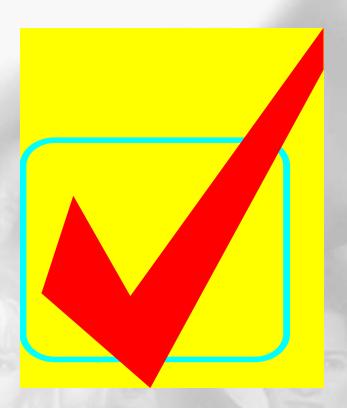
"head-to-toe corporate physical"



Core Benefits



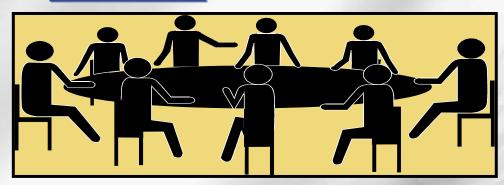
- Liability Protection
- Quality Enhancement
- Public/Patient Trust
- Competitive Advantage

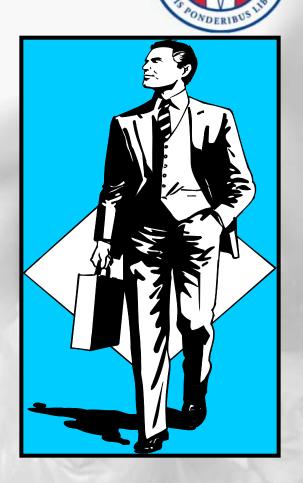


The Human Element of Effective Ethics & Compliance

Requires:

- Senior Leadership
- Open Communications
- Teamwork
- A Willingness to <u>"think</u> different"





Some Historical Perspective



- Theodore Vail and AT&T
 - Turn a threat into a strength, an enemy into a partner
 - Win over the public
- Theodore Roosevelt
 - "Reform is the antidote to revolution..."
 - ".. interested in the next step, not the one thousandth step..."
- The Quality Revolution as a Model
 - Shift from defense to offense adopt a new paradigm
- Listening to What the Market/Public Demands

Making Compliance Fun & Effective





Have the Right Resources/Team

- Resources
 - Senior Management Support
 - Time
 - Money
 - Technology/Systems
 - People
- People
 - Compliment your skill sets
 - Emphasize communication skills
 - Emphasize credibility
 - Seek diversity

Making Compliance Fun & Effective





Use Effective Marketing Techniques to Brand YOUR Product

Use Multiple Media to Communicate/Train

- Redundancy of message can be good
- Do NOT rely on any ONE medium.
- Seek to compliment and enhance different forms of training.

Making Compliance Fun & Effective





Create Positive Incentives

- Add ethics & compliance performance criteria to performance evaluations where achieving goals lead to financial rewards
- Create team contests involving functional areas, divisions etc. where "winners" will be rewarded

Multiple Dimensions of Effectiveness



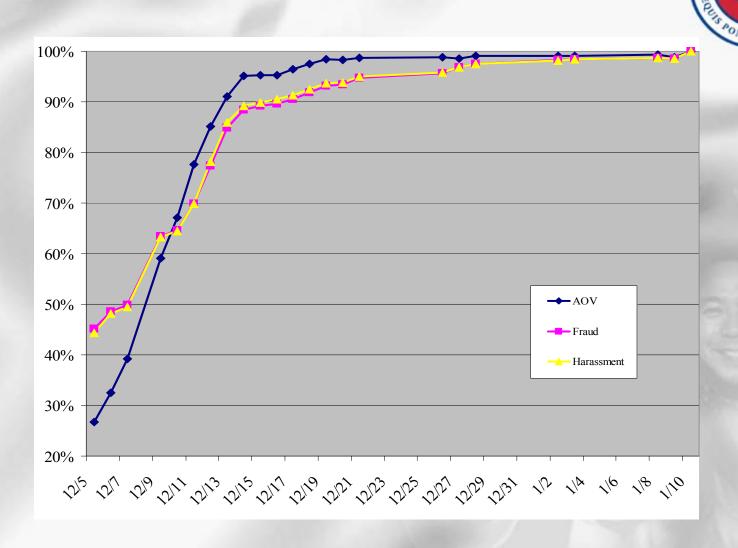
- Micro Programmatic Impact
 - Structural
 - Substantive
 - Effort/Input
 - Outcomes/Results
- Macro Organizational Impact
 - Legal
 - Operational

Types of Measurement



- Training Participation Rate
- Training Efficiency
- Employee Awareness, Understanding and Support
- Hotline/Helpline Call Rates
- Comparison of Hotline/Helpline Types of Calls
- Investigations
- Disciplinary Reports
- Comparison of Disciplinary Reports

TAP Ethics & Compliance Training Results



TAP Ethics & Compliance Training Results

Code of Conduct/TAP Ethics and Law Center Training Courses Completed As of 12/31/2001

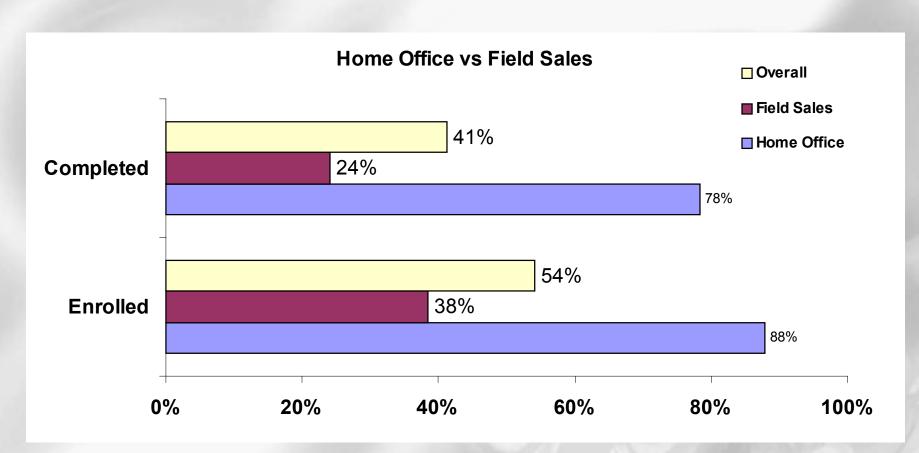
Printed: 1/16/2002

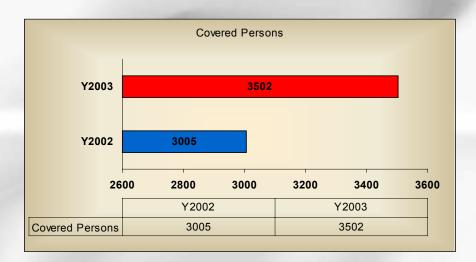
	People Required	Code of C	onduct	Fraud and Abuse		Work Place Harassmen	
	To Take	Completed	Percent	Completed Percent		Completed	Percent
Field Sales	1,903	1,903	100.0%	1,903	100.0%	1,903	100.0%
Home Office	1,044	1,044	100.0%	1,044	100.0%	1,044	100.0%
Total	2,947	2,947	100.0%	2,947	100.0%	2,947	100.0%
Managana	(00	600	100.00/	600	100.00/	600	100.00/
Managers	608	608	100.0%		100.0%		100.0%
Non-Managers	2,339	2,339	100.0%	2,339	100.0%	2,339	100.0%
Total	2,947	2,947	100.0%	2,947	100.0%	2,947	100.0%
Left		-		-		-	

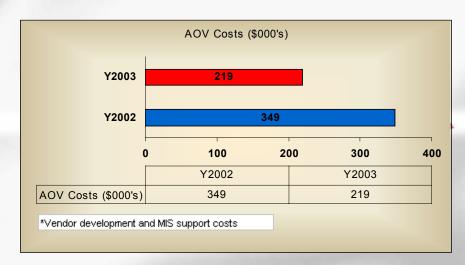
Notes: 1) Excludes people on leave of absence. These people will be required to take all 3 classes on their return to work.

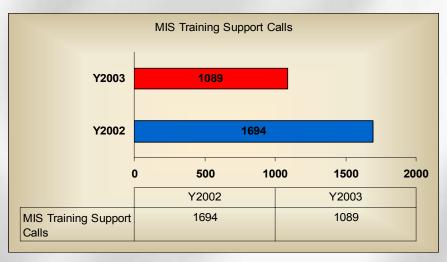
2) Includes all people working at TAP on 12/31/2001, who were required to take the class by 12/31/2001, and were not terminate or go on leave by 1/15/2002

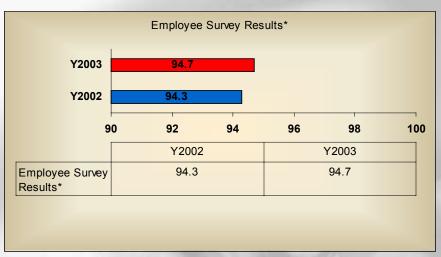












Area	<u>Y2002</u>	Y2003	% Change
1. Covered Persons	3005	3502	17%
2. AOV Costs	349	219	-37%
3. MIS Training Support Calls	1694	1089	-36%
4. Employee Survey Results	94.3	94.7	0.4%

Conclusions:

Data points demonstrate increased efficiency of E&C Training in terms of both financial impact and employee positive survey results regarding training/materials and understanding/awareness. Specifically, overall cost and number of support calls were reduced by 37% and 36% respectively, while the number of employees trained increased by 17%. Employee survey results increased by 0.4%.

Acting on Our Values

74

		Strongly agree	Agree	Neutral	Disagree	Strongly disagree	4
1.	I have received and read the Code of Conduct booklet.		0				$\ $
2.	I understand how to use the Code of Conduct to help meet my job responsibilities.			0			
3.	I have read the Operational Guidelines.						-
4.	I understand how to use the Operational Guidelines to help meet my job responsibilities.						
5.	I have taken the computer-based "Acting on Our Values" annual training course within the last 12 months.						
6.	The annual "Acting on Our Values" training has improved my understanding of how to use the Code of Conduct and the Operational Guidelines.	0				0	
7.	I have attended specific compliance training that			0	0		

Next

we are what we stantishe spirit of

Acting on Our Values

74

		Strongly agree	Agree	Neutral	Disagree	Strongly disagree	L.
8.	I am aware of the Ethics & Compliance Program (previously known as the Compliance Program).						H
9.	I understand the purpose of the Ethics & Compliance Program.						۱
10.	I am aware of and understand the purpose of the non-retaliation/non-retribution policy.						7
11.	I understand the purpose of the organizational chain-of- command, i.e., the different levels of managerial support that are available to me for assistance.						
12.	I would personally feel comfortable using the Compliance Hotline.						
13.	I believe my co-workers would feel comfortable using the Compliance Hotline.						1
14.	I believe that my identity would remain private if I called the Hotline and asked for anonymity.						4

Next

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Acting on Our Values Strongly Strongly Neutral Disagree disagree agree I believe the Hotline is an effective tool for reporting and solving problems. I am aware of and understand the serious reporting purpose of the Compliance Hotline (as distinguished from an informal call for general assistance to the Compliance Hotline). 17. I feel comfortable asking or raising a compliance-related question or concern with my manager. 18. I feel comfortable using the chain-of-command, i.e., going to my managers to address a compliancerelated question or concern. I believe that no retaliation or retribution will occur if I properly raise a question about a compliance-related issue. 20. I believe that the Ethics & Compliance Program is a top priority of TAP's President and senior management. 21. I support the Ethics & Compliance Program. Next

we are what we stantihe spirit of

Acting on Our Values Strongly Strongly Neutral Disagree disagree agree I believe the Ethics & Compliance Program has been a positive development for our organization. 23. I will use the Ethics & Compliance Program process to address a compliance concern if I become aware of one. 24. I have personally been involved in the review and resolution of an Ethics & Compliance Program related issue. I believe that policies, procedures, and work-rules are consistently enforced. I am aware of and understand the PhRMA Code on 26. Interactions with Healthcare Professionals ("PhRMA Code"). Next we are what we stantishe spirit of

	A	Acting on Our Values 2003 Survey Results Summary							,			
	1**	2	3	4	<u>5</u>	<u>6</u>	7	8	9	10	11	12
Strongly Agree/Agree 2001	91.1	93.8	92.7	87.6	86.3	90.0	79.0	60.1	94.1	75.6	61.7	61.5
Neutral 2001	5.7	3.2	5.8	6.9	9.1	4.7	15.1	20.3	4.7	19.5	34.3	26.8
Disagree/Strongly Disagree 2001	3.3	2.9	1.5	5.5	4.6	5.3	5.9	19.7	1.3	4.9	4.0	11.6
Strongly Agree/Agree 2002	97.8	95.9	98.3	95.2	97.2	98.2	92.9	74.6	98.4	89.8	83.8	80.2
Neutral 2002	1.8	2.8	1.3	3.7	2.3	0.9	5.8	18.6	1.4	7.8	13.7	13.7
Disagree/Strongly Disagree 2002	0.5	1.3	0.4	1.1	0.5	0.9	1.4	6.9	0.3	2.4	2.5	6.1
Strongly Agree/Agree 2003	98.2	96.1	98.5	95.5	97.4	97.3	92.2	76.4	98.6	89.8	84.1	81.8
Neutral 2003	1.4	2.4	1.2	3.4	2.1	1.3	6.1	17.1	1.1	8.0	13.6	13.3
Disagree/Strongly Disagree 2003	0.3	1.4	0.3	1.1	0.5	1.4	1.6	6.5	0.3	2.2	2.3	4.9
2003 vs. 2002 SA/A	0.4	0.2	0.2	0.3	0.2	-0.9	-0.7	1.8	0.2	0.0	0.3	1.6
2003 vs. 2002 Neutral	-0.4	-0.4	-0.1	-0.3	-0.2	0.4	0.3	-1.5	-0.3	0.2	-0.1	-0.4
2003 vs. 2002 SD/D	-0.2	0.1	-0.1	0.0	0.0	0.5	0.2	-0.4	0.0	-0.2	-0.2	-1.2
	14	<u>15</u>	<u>16</u>	<u>17</u>	18	19	20	21	22	23	24*	25
Strongly Agree/Agree 2001	67.9	52.2	89.9	88.3	89.2	70.6	92.2	96.5	88.2	91.9	22.2	71.8
Neutral 2001	20.2	20.5	5.6	7.7	7.1	18.5	6.2	3.4	10.5	7.5	23.2	18.3
Disagree/Strongly Disagree 2001	12.0	27.3	4.6	4.0	3.8	11.0	1.6	0.1	1.4	0.6	54.7	9.9
Strongly Agree/Agree 2002	95.1	88.5	93	97.2	93.2	83.7	97.5	98	95.6	97.3	42.7	85.7
Neutral 2002	4.1	8.2	4.9	2.3	4.5	12.1	2.2	1.7	3.9	2.4	23.2	10.6
Disagree/Strongly Disagree 2002	0.8	3.3	2.2	0.6	2.3	4.3	0.4	0.3	0.6	0.3	34.1	3.8
Strongly Agree/Agree 2003	95.7	91.1	94.0	97.2	93.5	85.2	97.6	98.1	96.2	97.6	44.3	87.1
Neutral 2003	3.6	6.9	4.2	2.3	4.5	11.0	2.0	1.6	3.4	2.2	22.1	10.1
Disagree/Strongly Disagree 2003	0.7	2.0	1.8	0.5	2.0	3.9	0.4	0.3	0.4	0.2	33.7	2.9
2003 vs. 2002 SA/A	0.6	2.6	1.0	0.0	0.3	1.5	0.1	0.1	0.6	0.3	1.6	1.4
2003 vs. 2002 Neutral	-0.5	-1.3	-0.7	0.0	0.0	-1.1	-0.2	-0.1	-0.5	-0.2	-1.1	-0.5
2003 vs. 2002 SD/D	-0.1	-1.3	-0.4	-0.1	-0.3	-0.4	0.0	0.0	-0.2	-0.1	-0.4	-0.9
	Overall	Mato	rials & Traiı	nina	Understa	nding & Av	varonose	Hot	line/Helplin	e Sun	port & Usag	70
2001 Average Positive Response	80.7	iviate	84.2	ıı <u>y</u>	<u>Jiluer sta</u>	81.4	- uieiie 35	1100	66.3	<u> </u>	86.3	<u>yc</u>
2002 Average Positive Response	92.4		93.7			95.5			86.8		93.0	
2003 Average Positive Response	93.0		93.9			96.3			87.7		93.7	
* Omitted from Overall and Support	t & Usage Ave	rages										
**Numbering follows the 2001 and 2	2002 Presentat	ions - NO	T either the	e schema	in the dat	abase or o	rder asked	in AOV				

Acting on Our Values

2003 Survey Results Summary



Percent Positive Responses

Surveyed Area

Year	Materials & Training	Understanding & Awareness	Hotline / Helpline	Support & Usage	Overall
2001	84.2%	81.4%	66.3%	86.3%	80.7%
2002	93.7%	95.5%	86.8%	93.0%	92.4%
2003	93.9%	96.3%	87.7%	93.7%	93.0%

Positive Communications



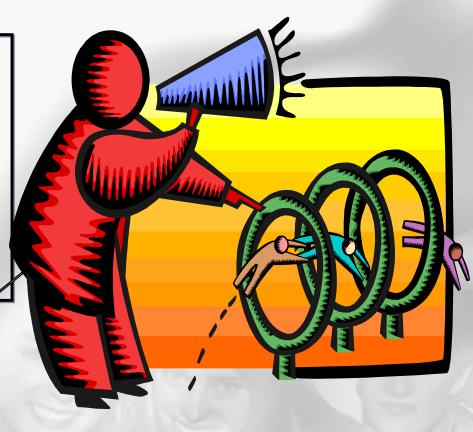
- Define Ethics & Compliance Positively
 as "a way of doing business that
 adds value."
 - ✓ Ethics & Compliance = Precision + Accuracy =
 - ➤ Better Information/Documentation
 - > Better Decision-Making
 - ➤ Higher Quality/More Efficient Operations
 - **➤ More Competitive Position**
 - > Lower Risk of Violations



Positive Communications



- Counters Negative Perceptions that Ethics & Compliance =
 - Added Costs
 - Administrative Burdens
 - Imposed Rules and Regulations
 - Negative Impact on Business
 - "A pain in the ..."



Food For Thought



"With regard to excellence, it is not enough to know, but we must try to have and use it."

Aristotle, Nichomachean Ethics, circa 340 B.C.

Final Thoughts



Good compliance is good business!

Questions/Answers



Contact Information



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Thank You!

